

**Saint Mary Church
Religious Education Office
10307 Dundee Road
Huntley, IL 60142
847-669-5953**

ADULT VOLUNTEERS FOR 2023-2024 SCHOOL YEAR

NAME _____
(Please Print)

ADDRESS _____

PHONE _____ (CELL) _____

E-MAIL (Please print legibly!) _____

NAME OF SPOUSE _____ SPOUSE'S RELIGION _____

PLACE OF MARRIAGE _____
(NAME OF CHURCH/CITY and STATE) (DATE)

SESSION: Please circle one:

Tuesday 5:00 –6:15 PM

Wednesday "A" 5:00 P.M. – 6:15 PM "B" 6:45 P.M. – 8:00 P.M.

TEACHER:** _____ ***TEACHER AIDE:** _____ *HALL MONITOR** _____ ******
Please see back of form

Teachers and Teacher Aides please indicate Grade Level Desired

Please indicate your First, Second and Third Choices using a 1, 2 or 3 next to the grade level

GRADE K _____ 4 _____ *Do you want your child in your class?
1 _____ 5 _____ Yes _____ No _____

**2 _____ If yes, indicate child's name below:
3 _____ _____

Could you be a Substitute if you cannot teach on a regular basis? Yes No

****please see description/expectations on back**

* As a Hall Monitor, I will

- Arrive ten minutes early
- Contact the RE office for absences before 4pm
- Stay in the area assigned to me
- Help with crowd control for bathroom breaks (**only** if teacher asks)
- Fill in as second adult in classroom for absent teachers or aides as needed
- Make sure children are only in the areas they are supposed to be in
- Stay until all of the children have left my area
- Only parents with the permission of the RE Office may stay in class with their child. All others may wait in the Parish Hall.

Volunteer's Name Printed

Volunteer's Name Signed

**Second Grade Teachers:

Second grade teachers have the privilege of preparing students for First Reconciliation and First Communion. Due to the children receiving these sacraments, Parent Meetings and First Communion practice are held in addition to classes. **We require that all of the second grade teachers help with the parent meetings, First Reconciliation, First Communion Practice, and the Communion Mass for your class.**